



Background

England Boxing is the National Governing Body for one of the oldest sports in the world, one which has featured in the ancient and modern Olympics since 1904.

With its own heritage going back to the 1880s, the organisation is responsible for promoting and developing the sport at all levels, from grass roots through to the England talent pathway and in turn passing on prospective medallists to GB Boxing. The organisation is a member of AIBA and EUBC, the World and European governing bodies respectively.

The organisation has recently completed its strategy and funding plan for the next four years and appointed a new CEO. The governing body is going through rapid change and the sport is experiencing growth in both competitive and recreational boxers. It has also been successful in delivering medals at various men's and women's international competitions. This provides excellent opportunities to improve the commercial income of the sport and less reliance on public body funding in line with the overall strategy in the coming years.

An opportunity has arisen to appoint a new Club Support Officer who will be responsible for helping clubs be more sustainable in the **Tyne Tees and Wear Region**. The successful candidate will join an existing team of 8 Club Support Officers

In an effort to redress a current imbalance, England Boxing would welcome applications from suitably qualified females.

Closing date for applications, Friday 5th July. Interviews in week commencing Monday 15th July.

Job Description

Job Title	Club Support Officer, Tyne Tees and Wear
Reporting To	Head of Community Development
Responsible For	Developing club sustainability within the region and supporting national objectives agreed in our contract with Sport England
Salary	£25,000
Location	To be agreed within the region
Type of Contract	Fixed term until March 2021
Role Purpose	To provide development support for boxing clubs and in doing so provide the transition to sustainable regular participation in clubs to all members of the community.
Key Accountabilities	<ul style="list-style-type: none"> • Understand the political landscape and establish relationships that positively impact on clubs and set targets. As such act as an agent of change working with partners to create strategic action plans for the aim of improving clubs and achieving targets. • Analyse the needs of the clubs in regard to retaining and growing participation • Devise and implement solutions drawing on tools provided by England Boxing and wider sporting landscape • Help and advise clubs to meet objectives in the Government strategy for sport based around achieving wider social outcomes • Support clubs to overcome any issues that impact on the clubs sustainability and development such as facility development, rent and lease agreements, asset transfer, club committees, finances and grant applications, and business planning. • Acting as an advocate on behalf of clubs • Engage with various key partners in the region to ensure that the most effective solution to support affiliated clubs is delivered • Improving the communication and relationship between the clubs and the NGB

	<ul style="list-style-type: none"> • Support clubs to ensure they have the right volunteers in place to operate efficiently to deliver and grow their volunteer workforce providing appropriate training and mentoring. • As appropriate and with direction of England Boxing Senior Management Team act as a themed specialist, supporting the network of Club Support Officers. Specialisms could include facility development, volunteering workshops, female participation, inclusive practices. • Ensure that working practice adheres and reflects England Boxing policies. • To work to agreed targets providing meaningful data from the region to support data collection and insight. • Provide regular reports to the head of Communications to highlight good practice in your region
<p>Person Specification</p>	<p>Essential:</p> <ul style="list-style-type: none"> • Knowledge and understanding of what clubs need in order to be sustainable for the future • Understanding of how to use insight to inform best business planning with clubs and the region • Substantial experience of working with and supporting grass roots clubs • Evidence of successfully supporting clubs or organisations with funding applications, and fundraising • Experience of partnership working and building relationships with individuals and organisations • Passionate about community development and participation • A good understanding of the policies and principles around government objectives for sport • Respects and relates well to people of diverse backgrounds • Strong communication skills evident in conflict resolution and negotiation • Hard working and flexible in approaching and dealing with challenges that arise. <p>Desirable:</p> <ul style="list-style-type: none"> • Degree level qualification in sport, management or other related area • Qualification related to community capacity building or volunteering • Marketing, development and / or business planning experience • Ability to work independently using initiative whilst also contributing to the national team.

Valuing Diversity	<p>ENGLAND BOXING Ltd is committed to valuing diversity and seeks to provide all staff with the opportunity for employment, career and personal development on the basis of ability, qualifications and suitability for the work as well as their potential to be developed into the job.</p> <p>We believe that people from different backgrounds can bring fresh ideas, thinking and approaches which make the way work is undertaken more effective and efficient.</p> <p>The Company will not tolerate direct or indirect discrimination against any person on grounds of age, disability, gender / gender reassignment, marriage / civil partnership, pregnancy / maternity, race, religion or belief, sex, or sexual orientation whether in the field of recruitment, terms and conditions of employment, career progression, training, transfer or dismissal. It is also the responsibility of all staff in their daily actions, decisions and behaviour to endeavour to promote these concepts, to comply with all relevant legislation and to ensure that they do not discriminate against colleagues, customers, suppliers or any other person associated with the Company</p>
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