



**ENGLAND BOXING LIMITED BOARD MEETING**  
**DATE: Monday 9<sup>th</sup> May 2016**  
**Seminar rooms, EIS Sheffield**  
**Time: 10:30am**

<b>Item 1</b>	<p><b>Present</b>  Attendees:- C Hobbs (Chairman) CH, H. Herbert (HH), D Chapple (DC), G Brugnoli (GB), M. Loosemore (ML), A Patel (AP), P Beard (PB), Hilary Lissenden (HL), Michael Norford (MN), T Okkuniwa (TO)  P Porter – Interim CEO  L Mayo - Secretariat</p> <p><b>Invitees</b>  D Thorley (DT), Paul Bennett (PB), Charles Meaden (CM), Gordon Valentine (GV), Tom Gilbert (TG), Lisa Coghill – 4Global (LG)</p> <p><b>Apologies - Davey Newth</b></p>	I = Info D= Decision A= Action
<b>Item 2</b>	<p><b>Declaration of Interests</b>  CH – BABA, GB- BABA, ML – GB, AIBA, IOC, EUBC, MN – EUBC</p>	I
<b>Item 3</b>	<p><b>Minutes of last meeting, action points and matters arising</b>  Minutes from March 2016 considered and approved.</p> <p><b>Matters Arising &amp; Action Points from last meeting</b>  - All completed with the following identified as ongoing and to be carried forward</p> <ul style="list-style-type: none"> <li>• <b>CSRT action point continues as DB needs to clarify items on declaration</b></li> <li>• <b>INED recruitment – one INED required</b></li> <li>• <b>Diary of events to be circulated to directors</b></li> </ul>	A A A
<b>Item 4</b>	<p><b>Chairman's Update</b>  CH introduced and welcomed two new Boxing Directors, Michael Norford and Hilary Lissenden. Round the table introductions were made.</p> <p>CH acknowledged the recent challenges which surrounded the Junior Championships. Thanks were given to all who made these events happen. Particular thanks were given to Graeme Rutherford (Birtley Boxing Club), Davey Newth (Championship Coordinator) and Tom Gilbert (National Programmes and Participation manager).</p> <p>CH has recently met with a representative from the Traveller community to help formalise a method of communication with the wider community.</p> <p>CH outlined that GV has gained a contact with the police for national events.</p>	

	<p>CH attended the 2016 Elite finals and felt that the atmosphere was great and all the good work put in made the finals a very successful event.</p> <p>CH felt that boxing was in a good state from grassroots to the Olympics.</p> <p>CH discussed the AGM and that a date and venue needs to be decided on before the end of June</p> <p>CH advised that he would ask Sport England to send the template for the 6 month review</p> <p>CH discussed the current Board structure. One INED is required to have the Board at full capacity. He asked the Board for recommendations, ideally from a legal background</p> <p>CH updated the Board on the CEO recruitment. The advert had run, CVs had been shortlisted, AP and HH would be on the interview panel alongside him</p> <p>CH discussed the commercial focus and the opportunities this would bring to England Boxing and the members</p>	<p>A</p> <p>A</p>
<p><b>Item 5</b></p>	<p><b>CEO Report</b></p> <p>PP gave an overview of the Junior Championships. Thanked all involved in making the championship happen. PP outlined that when he attended the event at Birtley Boxing Club there were lots of positive reactions from clubs, coaches and boxers</p> <p>PP shared the good news that at the recent Three Nations event, England won 20 gold, 7 silver and 1 bronze medal</p> <p>PP discussed dispensation for club shows, Box Cup and boxing abroad events for June and July. Approval was given.</p> <p>PP gave the dates of upcoming Sport England and the SMT meetings</p> <p>PP reviewed the Elites, outlining that the event was a great success, thanking all involved. This has resulted in an unprecedented 4 page review in Boxing News.</p> <p>PP felt it was time to review where the 2017 Elites should be held. This was to be discussed later in the meeting</p> <p>PP advised that CH is to attend the AIBA extraordinary congress on 1<sup>st</sup> June. The EB vote was discussed and agreed.</p> <p>CH would like to arrange a strategy meeting after the congress for the Board</p> <p>PP gave an update on the position of the Olympic Qualifier bid</p> <p>PP gave an overview of the England Talent return, the disciplinary presentations, the commercial position, governance and staffing within the Sheffield office. Further discussions would be held in the reports to the Board.</p>	<p>A</p>

<p><b>Item 6</b></p>	<p><b>Risk Register</b></p> <p>CH asked that all directors send any items to be added to the risk register to LM within 10 days of the meeting</p>	<p>A</p>
<p><b>Item 7</b></p>	<p><b>Reports to the Board</b></p> <p>TG, CM, and GV joined the meeting.</p> <p>CH thanked TG, CM and GV for the work they have done towards the recent championship events.</p> <p><b><u>Commercial</u></b></p> <p>CM gave a current overview to the Board from report supplied</p> <p><b><u>HR, Legal and Compliance Subcommittee</u></b></p> <p>GV gave a current overview to the Board from report supplied</p> <p>HH invited GV to the next Clubs, Membership and Development subcommittee meeting</p> <p><b><u>Events</u></b></p> <p>CH asked if the following could be considered for the next Elite championship;</p> <ul style="list-style-type: none"> <li>• A smaller venue in a different location</li> <li>• Dates that do not coincide with a bank holiday</li> </ul> <p>DC would like to see the format changed.</p> <p>TG felt that changes to the format could be good. He would like to see the Title Belts run alongside the Elites to give more boxers the opportunity to box at a good venue.</p> <p>It was agreed that TG and Davey Newth should look at the format and make a proposal to the Board in July.</p> <p>CH asked for recommendations from all other subcommittees</p> <p><b><u>Medical Subcommittee</u></b></p> <p>Minutes provided ahead of meeting, recommendation as follows;-</p> <ul style="list-style-type: none"> <li>• BBBC annual meeting is due to take place EB paid for doctors to attend last year. The same should be done this year</li> </ul> <p>CH there is no money set aside for this year, for this seminar.</p> <p><b><u>Technical Rules, R&amp;J &amp; Championship Subcommittee</u></b></p> <p>Minutes provided ahead of meeting, recommendation as follows;-</p> <ul style="list-style-type: none"> <li>• Evaluation of the officials' system to be cascaded to regions – Approved</li> <li>• No boxer should be engage in sparring prior to age of 10. A BCR1 must be issued prior to sparring without insurance may be invalid – <b>LM to check insurance policy</b></li> </ul>	<p>A</p> <p>A</p>

	<p><b><u>Performance &amp; Coaching Subcommittee</u></b> No report</p> <p>PP to send information to the Board for consideration and a related decision, to permit Boxing Leaders to coach and corner at events</p> <p><b><u>Audit Subcommittee</u></b></p> <p>See finance report section</p> <p><b><u>Clubs, Membership and Development Subcommittee</u></b> No report</p> <p>HL recommended as sub-committee member - <b>Approved</b></p>	A
Item 8	<p><b>The Vault presentation and discussion</b></p> <p>Lisa Coghill from 4Global presented the updated membership system to the Board and the following aspects were discussed:</p> <ul style="list-style-type: none"> <li>• Membership approval to be done at regional level</li> <li>• Use of email address and the rationale behind each member needing a unique email address</li> <li>• Audit trail</li> <li>• ID card printing and membership ID</li> <li>• Events</li> <li>• DBS</li> <li>• Medical records</li> <li>• Data protection</li> <li>• Match making</li> <li>• Previous combat experience</li> </ul> <p>A further hand out was given to the Board with a CRM update from the Board lead AP</p> <p><b>The Vault Communication plan</b></p> <p>Presented by TO (see attached document)</p> <p>A discussion was held around the communication and roll out plan for The Vault.</p> <p>The following action points need to be completed</p> <ul style="list-style-type: none"> <li>• User guide to be available on landing page</li> <li>• Email verification for membership</li> <li>• Webinar to be available on platform (will not be available for launch)</li> </ul>	A

<p><b>Item 9</b></p>	<p><b>Financial update</b></p> <p>AP presented new accounts format which was put together with the assistance of Paul Bourbage (Accounts manager)</p> <p>AP outlined the following specific aspects, with further discussions being held;</p> <ul style="list-style-type: none"> <li>• Affiliations</li> <li>• Governance</li> <li>• Subcommittee costs – PP suggested that sub-committee meetings should be held via SKYPE or other similar alternatives where possible to save cost – <b>Agreed</b></li> <li>• Performance</li> <li>• Honorariums</li> <li>• Grants</li> <li>• CRM</li> <li>• Pensions</li> <li>• Charitable status</li> <li>• Raising further funds</li> </ul> <p>AP provided a hand out with the new spend approval to be consider – <b>Approved</b></p>	<p>A</p>
<p><b>Item 10</b></p>	<p><b>Talent &amp; Performance</b></p> <p><b>England Pathway</b></p> <p>DT and PB presented to the Board (copy handed out and added to back papers) throughout which the following points/issues were highlighted;-</p> <ul style="list-style-type: none"> <li>• Contractual outcomes update</li> <li>• Leadership update</li> <li>• Competition update</li> <li>• Projections</li> <li>• Additional funding</li> <li>• Competition budget</li> <li>• Pathway update</li> <li>• System update</li> <li>• Transition to EB</li> <li>• Budget</li> </ul> <p>MN asked if officials and team managers were included in the corporate brand. PP advised that this is being discussed in September</p> <p>CH asked if there was a contractual agreement for the contractual outcomes. DT advised that this was not necessary at this point.</p> <p>The competition budget will need to be looked at and approved by the Board for the next meeting.</p> <p>CH asked for DT to send a geographical makeup for the pathway.</p>	<p>A</p>

<b>Item 11</b>	<b>Strategy, opportunity, promotion and ideas</b>  It was agreed that a strategy should be planned for the summer.	A
<b>Item 11</b>	<b>Other Business</b>  No other business	

Action Points from Meeting 09.05.16

<b>Item</b>	<b>Details of Actions to be taken</b>	<b>Who by?</b>	<b>When by?</b>
3	CSRT – Write to CSRT re new member to nominated following exit of LL from Board.	DB	1 <sup>st</sup> July
3	INED recruitment <ul style="list-style-type: none"> <li>• Arrange recruitment of one INED to replace MB</li> </ul>	CH	1 <sup>st</sup> July
3	Diary of important events to be circulated to Board	LM	1 <sup>st</sup> July
4	AGM <ul style="list-style-type: none"> <li>• Date and venue to be confirmed</li> </ul>	PP/LM/ CH	30 <sup>th</sup> June
4	Sport England 6 month review to be obtained	CH	1 <sup>st</sup> July
5	Strategy meeting to be arranged for Board	PP/LM/ CH	15 <sup>th</sup> July
6	Risk Register <ul style="list-style-type: none"> <li>• All board to send LM updates to risk register</li> </ul>	ALL	11 <sup>th</sup> June
7	Insurance <ul style="list-style-type: none"> <li>• Specific information to be queried with insurance regarding sparring age</li> </ul>	LM/GB	1 <sup>st</sup> July
7	Format to be reviewed for Elites for 2017	TG/DN	1 <sup>st</sup> July
9	SKYPE <ul style="list-style-type: none"> <li>• Subcommittees to arrange SKYPE or similar alternatives to be used for meetings</li> </ul>	ALL	1 <sup>st</sup> July
10	Geographical makeup for ET pathway to be sent to CH	DT	1 <sup>st</sup> July