BOXING ABROAD REQUEST POLICY

Glossary:

Association (Regional Association)
A governing body recognised by England Boxing that oversees affiliated Clubs within a defined geographical region and is formally affiliated to England Boxing.

Associate Gym (Non-Contact Club)
A non-contact gym that is affiliated to England Boxing or registered on The Locker. Such gyms and their members are not eligible to make Box Abroad Requests under this policy.

Chaperone
A chaperone is an adult appointed or authorised by England Boxing to accompany, supervise and support children (or adult at risks) during England Boxing activities abroad.

Club (Affiliated Club)
A boxing club that is formally affiliated to England Boxing and registered on The Locker. Only Clubs in this category are eligible to make a Box Abroad Request and obtain a Box Abroad Permit.

Member
An individual (e.g. boxer, coach, official, volunteer) who is registered and approved on The Locker as part of an England Boxing affiliated Club or Association.

Box Abroad Permit
The formal authorisation issued by England Boxing that allows an Affiliated Association, Affiliated Club, or its members to compete, spar, officiate, or travel for such activities outside England.

Box Abroad Request
The application submitted via The Locker for approval to compete, spar, or officiate abroad and to obtain a Box Abroad Permit.

Trip Organiser
The individual responsible for submitting the Box Abroad Request on the Locker. This person does not necessarily have to be travelling on the trip.

Trip Lead / Team Manager
The individual responsible for the care, welfare, supervision, and protection of all members of the travelling party for the duration of the trip (England and Abroad).

The Locker
England Boxing's official online membership and administration platform used for registering Clubs, Members, permits, medicals, qualifications, and submitting Box Abroad Requests.

Home Nations
Refers to Scotland, Wales, and Northern Ireland. For the purposes of the Box Abroad Request process, specific conditions apply to visits to Boxing Scotland and Welsh Boxing events as outlined within Section 3.1

1. Purpose

The purpose of this policy is to provide guidance to clubs and members wishing to make requests for boxers to compete abroad through approval of a Box Abroad Permit. These competitions are popular and provide a level of competitive boxing for members outside of England. Therefore, it is for the trip organiser / trip lead to understand the policy and the request process for their proposed trip.

2. Code of Conduct

It is self-evident that England Boxing requires all its members to conduct themselves in accordance with the Code of Conduct and there will be no compromise of this during a competition abroad. Indeed, increased awareness of and exposure to the general public, often in foreign countries, requires all members of a party to act as ambassadors of their Club, Region and England Boxing. Any significant matter of discipline will be addressed through the Disciplinary Code and applicants should be aware of this escalation before proceeding with a Box Abroad Request and in all aspects of trip planning.

3. Boxing Abroad Request

3.1

a) No Affiliated Association, Club or member of an affiliated Club may compete, officiate, or travel to compete or spar, outside the area controlled by England Boxing without a Box Abroad Permit, which must be obtained prior to the tournament. Examples of Notification Timescales are given in Appendix A, the minimum period required is a clear 14 days prior to the date of travel. The 14-day notification period applies to the initial submission of a complete and valid Box Abroad Request. Any application that cannot be processed due to Club affiliation status, membership status, incomplete information, or eligibility requirements shall not be considered a valid submission for the purposes of meeting the notification deadline.

b) **Scottish Boxers and Boxing Clubs**

i. For English clubs visiting Boxing Scotland events:
ii. a Box Abroad permit IS required for all Box Cups. Travel insurance is not required.
iii. a Box Abroad permit IS NOT required for club shows or sparring events.
iv. Please note: England Boxing Boxers and Clubs are not permitted to enter Scottish Alliance club events or spar/box against Scottish Alliance boxers.

v. Amateur Boxing Results from club shows or events are still expected to be sent to the Regional Registrar within 72hrs as per section 7

c) **Welsh Boxers and Boxing Clubs**
   i. For English clubs visiting Welsh Boxing events:
   ii. a Box Abroad permit IS required for all Box Cups. Travel insurance is not required.
   iii. a Box Abroad permit IS NOT required for club shows or sparring events.
   iv. Amateur Boxing Results from club shows or events are still expected to be sent to the Regional Registrar within 72hrs as per section 7

3.2 Consent of England Boxing will be subject to the following conditions:

a) The inviting Association or Club is a member of an Association affiliated to an approved International Governing Body.
b) The inviting Association or Club has the approval of its own governing body, which shall be communicated directly to England Boxing.
c) The match or contest shall not be styled as International.
d) Adequate travel insurance for all members of the team has been arranged. See point 4.4.

3.3 The application to England Boxing must give the following information:

a) The date and venue of the proposed event or tournament.
b) The names and Clubs of all the members included in the party.
c) The probable duration of the visit.

3.4 The application must include the name of the person who is responsible for matchmaking and the care, welfare and protection of all members of the team.

3.5 The application must include at least one Level 2 Licensed Coach.

3.6 Boxers taking part in these tournaments cannot be described other than as members of their Club or Association.

3.7 Box Abroad Permits are issued only to the specific Affiliated Club(s), Association(s), and Members named within the approved application. Additional Clubs may not be added to an approved permit after authorisation has been granted.

3.8 Changes After Submission: Any material amendment to a submitted Box Abroad Request, including but not limited to the addition of Clubs, Boxers, Coaches, Officials, Chaperones, Team Managers, destinations, dates, or events, shall constitute a new application and may be subject to the full notification period requirements.

3.9 Any applicant who needs support to access the Box Abroad process can contact England Boxing via enquiries@englandboxing.org for help, advice and support as part of the reasonable adjustments offered to members.

4. Processing Box Abroad Requests

4.1 Requests for Box Abroad Permits are made through the Locker in the 'Permits' section of the Club's or Region's profile.

a) Applications submitted within the minimum notification period may be refused without further consideration. England Boxing shall have no obligation to accept, process or approve any request submitted outside the required timescales.

4.2 Box Abroad Permits are subject to the Box Abroad Terms and Conditions agreed to by applicants on the Locker.

a) Approved Box Abroad Permits are non-transferable and may not be shared, extended, merged, assigned or relied upon by any Club, Association or Member not expressly named within the approved application.
b) Approval is granted based upon the safeguarding arrangements, supervisory ratios, membership status, coaching structure, medical compliance, insurance arrangements and participant details provided at the time of application. Any change to these details may require withdrawal of approval or submission of a new application.

4.3 In order for England Boxing to be able to process your request as quickly as possible please ensure the following is completed before sending:

a) Names of boxers and support staff, all spelled correctly from the Locker
b) All Boxers registered and approved on the Locker
c) All Boxers have an in-date medical
d) All Boxers have updated their Amateur Bout Results and fully declared their Previous Combat Experience
e) All support staff registered on the Locker
f) The application must include at least one Level 2 Licensed Coach.
g) All coaches have a current coaching license, including current DBS, Safeguarding Certification, First Aid Certification and coaching qualification

4.4 members/clubs travelling abroad need to ensure to have their own travel insurance that covers such as emergency medical expenses, cancellation/curtailment, personal belongings.

4.5 The following are the recommended supervisory ratios as specified in Appendix B:

a) For groups including children and young people aged 10 or under 1:8
b) For groups comprising of children and young people over 10 years and under 18 1:10

4.6 There must be at least 2 adults chaperones in attendance whenever children or young people are part of a travelling group as specified in Appendix B. The only exemption to this is if one U18 child or young person is travelling as the only boxer and the accompanying adult is both their parent and a Level 2 licensed coach.

4.7 Where a person is registered as a boxer regardless of their age, or an official who is officiating at the event, they must not be included as a coach or chaperone in the calculation of supervisory ratios.

4.8 When boxers are travelling from different areas, supervisory ratios must apply from the agreed meet point(s) to ensure continuous and appropriate supervision for the duration of the trip.

4.9 All published England Boxing Safeguarding Policies, Code, Procedure and Guidance at https://www.englandboxing.org/clubs/child-protection-and-safeguarding/policies-andprocedures/ must be adhered to, including but not limited to the Travel Safe with Children - Team Managers Guide, or any future iteration of this document.

4.10 Failure to provide all of the above will cause a delay in England Boxing processing your application.

a) Advice provided by England Boxing employees, volunteers, contractors or elected representatives shall not override the requirements of this Policy. Responsibility for ensuring compliance remains with the applicant Club or Association.

4.11 Travel and accommodation should not be booked until a Box Abroad Permit is approved. Clubs making travel arrangements, accommodation bookings, competition entries or other financial commitments before receiving formal written approval do so entirely at their own risk.

4.12 Should a Box Abroad permit not be granted, any costs already incurred are the responsibility of the Club or Region making the request. England Boxing accepts no liability for the costs incurred.

4.13 Permission letters will be sent to the Regional Association Secretary.

5. Additional Conditions

5.1 On receipt of a request through the Locker, England Boxing may, if it so wishes, impose conditions on the travelling club, boxer or official when authorizing the application and issuing a Box Abroad Permit.

5.2 Officials travelling alone, as opposed to in a group, must follow a separate process through the Locker, but will still be required to provide the details of their event location and dates.

6. In-Competition Actions

6.1 All boxers who attend any event or sparring session abroad must have a valid BCR1 medical on their profile on The Locker. This is in accordance with the England Boxing Rules for medicals. Should an annual medical not have taken place then the boxer should not be permitted to box, under any circumstance

6.2 Where more than one match takes place each boxer must weigh-in before each contest unless previously agreed to the contrary.

6.3 England Boxing does not permit boxers to compete in events without a coach present.

7. Post Competition Actions

7.1 Individual boxers' results must be forwarded to the relevant regional registrar within 72 hours of the event or tournament. This can be a complete T6 form, a copy of the organiser's records, or Temporary Travel Competition Card. Resources can be found on The Locker.

7.2 It is the responsibility of the Trip Organiser or person in charge to ensure that the boxers amateur boxing results and any medical suspensions are communicated to the Regional Registrar. This condition also applies when boxing in Scotland and Wales.

7.3 Failure to complete post-competition actions may result in future permit requests being denied. Additionally, sanctions may be applied as outlined in Section 8: Sanctions for Non-Compliance with Box Abroad Requests.

8. Sanctions for Non-Compliance with Box Abroad Requests

8.1 Breaches of The Boxing Abroad Request Policy. Any breach of the Box Abroad Policy will result in the England Boxing Disciplinary Code being actioned. This applies to all participants, including but not limited to boxers, coaches, officials, and support personnel. Non-compliance with the policy will be formally investigated, and appropriate disciplinary procedures will be followed in line with the Disciplinary Code, which may result in sanctions as listed in the Disciplinary Code.

8.2 Mitigating Circumstances. Clubs that notify England Boxing promptly and provide evidence that a member acted independently and without the club's knowledge may not be held liable for the individual's actions. However, this must be demonstrated clearly and without unreasonable delay.

9. New Appeals / Exceptional Circumstances

9.1 England Boxing may, at its absolute discretion, consider exceptional circumstances. Any decision to make an exception shall not create a precedent and shall not oblige England Boxing to make similar exceptions in future cases.

Version control

Version: 1.0	Anthony Sheppard	Date: 20 September 2024
Version: 1.1	Anthony Sheppard	Date: 23 September 2024
Version: 1.2	Michael Glossop	Date: 07 November 2024
Version: 1.3	Michael Glossop	Date: 28 November 2024
Version: 2.0	Membership & Community Sub-Committee	Date: 23 November 2025
Version: 2.1	Membership & Community Sub-Committee	Date: 17 February 2026
Version: 2.1	Approved by The England Boxing Board	Date: 26 March 2026
Version: 2.2	Gregg Cropper	Date: 29 July 2026

Review Schedule		
Date of Review	*Version*	*Summary of Changes*
23 September 2024	1.1	Wording & format adjustment
07 November 2024	1.2	Addition of Home Nations instructions, Bout History requirements and Post Competition Actions
28 November 2024	1.3	Amend Post Competition Actions
28 January 2025	1.4	Amend point 3.1 with regards to minimum notice period.
21 October 2025	2.0	Full review of the policy. Added requirement of Level 2 coach. Clarified supervisory ratios and content of Appendix B
17 February 2026	2.1	Travel Insurance clauses 3.2(d), 3.3(d), 4.3(h), & 4.4 updated or removed; Appendix B and 4.5 - 4.9 updated with new safeguarding & chaperone guidance for clubs;
29 July 2026	2.2	3.1 expanded, 3.3, 3.7 expanded, 3.8 added, 4.1(a) added, 4.2(a,b) added, 4.10(a) added, 4.11 expanded, 9, 9.1 added.
04 November 2026	2.3	Appendix A updated to remove Netherlands. 4.13 updated to remove reference to Permission letters being sent to relevant international federation.

Appendix A

ENGLAND BOXING

Box Abroad – National Federations' Timescales

National Federation	Notification Time Required by Federation	Notification Time to England Boxing*
France	7 days	**14 days**
Norway	7 days	**14 days**
USA	14 days	**14 days**
Sweden	14 days	**14 days**
Ireland	14 days	**14 days**
South Africa	14 days	**14 days**
Poland	14 days	**14 days**

* Requests sent to England Boxing outside of the above notice periods may delay or prevent the Box Abroad Request from being approved. Without approval, England Boxing's insurance does not cover individuals, which may result in sanctions on membership from England Boxing.

Appendix B

ENGLAND BOXING

Supervisory Ratios & Travel Safe with Children and Adults at Risk

The following are the recommended ratios:

- For groups including children and young people aged 10 or under: 1:8
- For groups comprising of children and young people aged over 10 years and under 18: 1:10

There must be at least 2 appropriate adults in attendance whenever children or young people are part of a travelling group. The only exemption to this is if one U18 child or young person is travelling as the only boxer and the accompanying adult is both their parent and a Level 2 licensed coach.
Note: One of the two adults required may be a Chaperone (see Appendix C) and one adult must be a Level 2 coach.

The gender of the accompanying adult chaperones does not need to be specific to the gender or ratios of the children or young people within the travelling group. A female adult can accompany a male group of children and young people or visa versa. The coaching license, training or vetting carried out on the accompanying adult is more important than their gender.

For a volunteer, parent/carer, committee member or non-officiating England Boxing official who is named as a chaperone, they should be in possession of the following:

- A Tier 1 England Boxing membership
- A valid Enhanced DBS and Barred List Check on the Locker; or
- The Trip Organiser / Lead or Team Manager should also complete the S26 Volunteer Risk Assessment at https://www.englandboxing.org/clubs/child-protection-and-safeguarding/policies-and-procedures/ with the volunteer.

Whilst not mandatory, consideration should be given to the completion of the England Boxing Safeguarding e-Learning Course for any chaperone..

Where a person is registered as a boxer regardless of their age, or an official who is officiating at the event, they must not be included as a coach or chaperone in the calculation of supervisory ratios. An adult boxer cannot be a chaperone and neither can an Official in the Field of Play. When boxers are travelling from different areas, supervisory ratios must apply from the agreed meet point(s) to ensure continuous and appropriate supervision for the duration of the trip.

Appendix C

BOX ABROAD CHAPERONES

A chaperone is an adult appointed or authorised by England Boxing to accompany, supervise and support children (or adult at risks) during England Boxing activities abroad.

A chaperone's primary responsibility is to help safeguard the welfare, safety and wellbeing of those in their care by providing appropriate supervision and acting in accordance with England Boxing's safeguarding Policies, Code and the Code of Conduct.

A chaperone does not replace the role or responsibilities of a parent, legal guardian, coach, team manager / trip lead or safeguarding lead unless this has been formally agreed by England Boxing.

Key Responsibilities of a Chaperone

- Provide appropriate supervision throughout the activity or journey.
- Promote the welfare and wellbeing of participants.
- Follow England Boxing Safeguarding Policies and Code at all times.
- Raise any safeguarding concerns immediately in accordance with reporting procedures.
- Maintain appropriate professional boundaries.
- Never undertake duties outside their competence, such as providing medical treatment (unless appropriately qualified and appointed).