



EQUALITY, DIVERSITY & INCLUSION ASSISTANT – ENGLAND BOXING FULL TIME, PERMANENT

Background

England Boxing is the National Governing Body for amateur boxing within England one of the oldest sports in the world and one which has featured in the ancient and modern Olympics since 1904.

With its own heritage dating back to 1880 and the first national championship taking place in 1881, the organisation is responsible for promoting and developing the sport of amateur boxing at all levels, from grassroots through to the England Boxing Talent Pathway, and in turn passing prospective medallists on to GB Boxing. The organisation is a member of World Boxing and EUBC, the World and European governing bodies respectively.

England Boxing's vision is to 'Inspire and Transform Lives Through Boxing' and has a robust strategy and funding plan up until 2027. Alongside being successful in delivering medals at international championships, amateur boxing also has a significant record in delivering community programmes and activity in inner cities and local communities. Boxing has the power to bring communities together. With its uniquely powerful ability to connect people from different backgrounds and engage them in the sport, it truly has the ability to Inspire and Transform lives.

Boxing is a sport that is centrally placed to tackle deep-rooted societal issues and inequalities within some of the most marginalised and often deprived communities in the country. Boxing clubs are located in the heart of communities, providing services to people from the community and, importantly, are run by people who know and understand the issues and challenges being faced by their members every day.

An opportunity has arisen to appoint a new Inclusion Assistant who will be responsible for supporting the EDI Officer to ensure England Boxing, our affiliated clubs and members be more inclusive and diverse, thus ensuring the sport is accessible to all.

Closing date for applications is Friday 26th June 2026

Job Description

Job Title	Equality, Diversity & Inclusion Assistant
Reporting To	Workforce Development Manager/EDI Officer
Responsible For	Administrative support for EB Equality, Diversity and Inclusion initiatives, to support England Boxing, our affiliated clubs and members
Salary & Term	£23,132.20– Permanent Contract
Benefits	<ul style="list-style-type: none"> - 5% Employer pension contribution - Access to Westfield Health Cover - Access to EB Championships and other partner events - 25 days annual leave + public and Bank Holidays
Location	Hybrid / remote working with regular presence in EIS required.
Type of Contract	Full time - Permanent
Role Purpose	As part of the Workforce Team, the successful candidate will be responsible for supporting in the 'Thriving Boxing Community' and 'An Inclusive, Diverse and Accessible Sport' elements of England Boxing's strategy, as well as the delivery of the England Boxing Diversity and Inclusion Action Plan (DIAP).

Job Description	<ul style="list-style-type: none"> • Provide administration support, as required, for the organisation and specifically in the delivery of the organisation's DIAP and EDI strategy. • Respond to queries in a timely and professional manner • Have a passion for Equality, Diversity and Inclusion, and a broad understanding of this within a sporting landscape. • Communicate with key partners, the EDI Sub-Committee, Coach Educators, and the wider membership to provide updates • Attendance at EDI Sub-Committee meetings to take minutes and support with wider administration of these meetings. • Be open and committed to learning about different communities and specific areas of inclusion • Support education initiatives through administration – sending out communications, supplying registers, updating Locker records
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	<ul style="list-style-type: none"> • Support the organisation and administration of various EDI events, projects and programmes under instruction from the EDI Lead and Workforce Development Manager • To work to agreed targets and to provide meaningful data to track progress and to highlight key learnings. • Support where required to work at the national championships & competitions program including some evenings and weekends • To perform any other duties as reasonably required to meet the objectives of the organisation.
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<p>Person Specification</p>	<p>Essential:</p> <ul style="list-style-type: none"> • Knowledge and understanding of the current landscape of sport from an equality, diversity and inclusion perspective. • Experience of working in an office or administrative role, ideally with a focus on EDI. • Comfortable operating in a fast-changing and challenging environment with excellent people / relationship management skills • Passionate about equality, diversity and inclusion in sport. • Respects and relates well to people of diverse backgrounds. • Strong communication skills. • Hardworking and flexible in approaching and dealing with challenges that arise, with a strong willingness to learn • Good knowledge of all Microsoft Office programmes <p>Desirable:</p> <ul style="list-style-type: none"> • Qualification(s) or relevant work-based experience in relation to equality, diversity, and inclusion. • Sport development and / or business planning experience. • Ability to work independently using initiative whilst also contributing to the national team. • Comfortable working with different datasets
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	<ul style="list-style-type: none">• Experience of working in grass roots sport/clubs.
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Valuing Diversity

England Boxing Ltd is committed to valuing diversity and seeks to provide all staff with the opportunity for employment, career and personal development on the basis of ability, qualifications and suitability for the work as well as their potential to be developed into the job.

We believe that people from different backgrounds can bring fresh ideas, thinking and approaches which make the way work is undertaken more effective and efficient.

The Company will not tolerate direct or indirect discrimination against any person on grounds of age, disability, gender/gender reassignment, marriage/civil partnership, pregnancy/maternity, race, religion or belief, sex, or sexual orientation whether in the field of recruitment, terms and conditions of employment, career progression, training, transfer or dismissal.

It is also the responsibility of all staff in their daily actions, decisions and behaviour to endeavour to promote these concepts, to comply with all relevant legislation and to ensure that they do not discriminate against colleagues, customers, suppliers or any other person associated with the organisation.

Reasonable Adjustments Request

Should you require any reasonable adjustments to apply for this role or attend interview, please request a reasonable adjustment form via email to:

happlications@englandboxing.org