



DISCLOSURE & BARRING SERVICE POLICY

DBS Policy

Easy Read – Document Summary

Who does the DBS Policy apply to?

The Policy applies to any member who is performs coaching, teaching, education or instruction in their role within England Boxing. This is normally coaches, Club Welfare Officers, Supervisors and Referees. It can also apply to drivers.

How is the DBS Policy used?

The Policy explain who needs to make and how applications are made to the Disclosure & Barring Service. It explains which people in England Boxing will need a DBS and why. In most cases the DBS is a **safeguarding requirement** to prevent people who are unsuitable from working with children, young people and adults at risk from becoming coaches or officials. A DBS is valid for a period of three years and must be renewed before the three year period ends.

What is regulated activity?

Regulated activity describes people who **coach, teach, educate or instruct children, young people or adults at risk**. They must do this activity three times a month to be classed as regulated activity. These people may be teachers, nurses, or people such as coaches and officials. This is a legal requirement and not a rule from England Boxing.

How do I apply for a DBS?

A DBS application can be started through the **Locker**. This will take you to a website run by Know Your People, who will process your application. You will need to provide some **identification** to a member of England Boxing, so they can prove who you are. Once your application is complete a **certificate** is issued to you and if it contains information about cautions or convictions, this will need to be seen by England Boxing.

Why is this summary separate from the DBS Policy?

This page is produced as an easy-to-read guide to the full document to help all members understand how the longer Policy is used by England Boxing. The language used is simpler and more accessible, but this document does not replace the Policy