



England Boxing The Vault

Doctors Registration
Platform
User Guide





Introduction:

England Boxing is the national governing body for boxing. It is responsible for the governance, development and administration of boxing in clubs and competitions. It also represents England as a member of the International Boxing Association (IBA) and the European Boxing Council (EUBC).

As a national governing body, England Boxing is responsible for all the administration, development and promotion of Olympic-style boxing throughout England. It is a non-profit organisation and is thus overseen by a board of directors.

England Boxing represents more than 25,000 members across over 990 affiliated clubs. Building on a large base of weekly participants (150,000*), England Boxing is committed to maximising the potential of the sport through the legacy of successful London 2012 Olympic Games.

4 global is developing a central and standardised information management system that enables the England Boxing to deliver their following priorities based on the strategic review undertaken in 2014:

- 1. Target and engage key customer segments
- 2. Improve the Club environment
- 3. Embrace and educate volunteers
- 4. Change events calendar and format
- 5. Develop commercial program

The system aims to integrate with sector wide modules and add value through greater alignment of information and added value through insight (and impact) sharing.

This purpose of this document is to give a step-by-step guide to the following access level:

√ New Member – Doctor





Platform Access:

Please note a live email account is required to access the platform; this email address will be required each time log in occurs.

Should you need to create an email account, clickable links to email account providers have been provided below:

Hotmail - Create an account ((https://signup.live.com/)

Gmail - Create your Google account (https://accounts.google.com/SignUp)





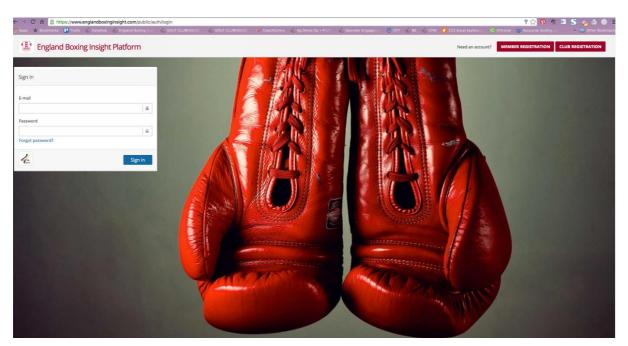
User Guide - Member Platform

This user guide that demonstrates the steps that an individual must follow to:

- 1. Register as a member
- 2. Apply for a membership type (**Doctor**)
- 3. View a Pending Application
- 4. View a Responded Application
- 5. Queries

1. Membership Registration

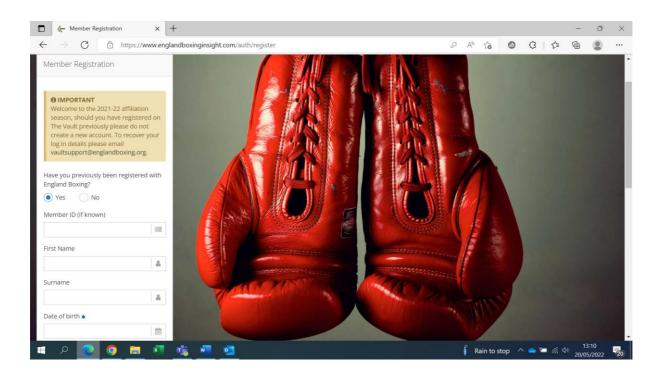
<u>Membership Registration</u>: The member accesses the England Boxing Platform via <u>www.englandboxinginsight.com</u> and then selects the **MEMBER REGISTRATION** icon on the top right corner of the screen:







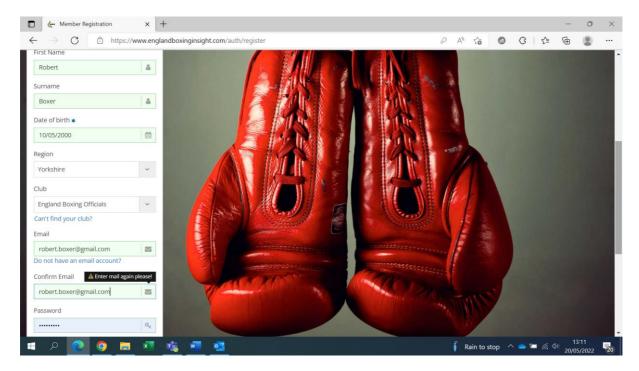
<u>Member Registration</u> – To complete the Doctors Registration form, the Doctor must select **No** for the Existing Member section before filling in their details. When the form asks for **Region** and **Club**, the Doctor will need to select **Yorkshire** as the Region and **EB OFFICIALS** as the club.



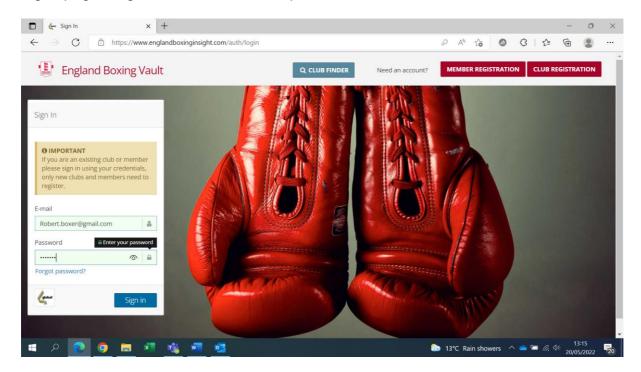




<u>Member Registration</u>: Once all details have been provided and checked please select **Register**



An email confirmation will then be sent to the registered email address. If the email is not received, please check spam emails or update spam filters to allow emails from info@englandboxinginsight.com Confirm the email received, this will take you to the log in page. Log in with the email and password entered.

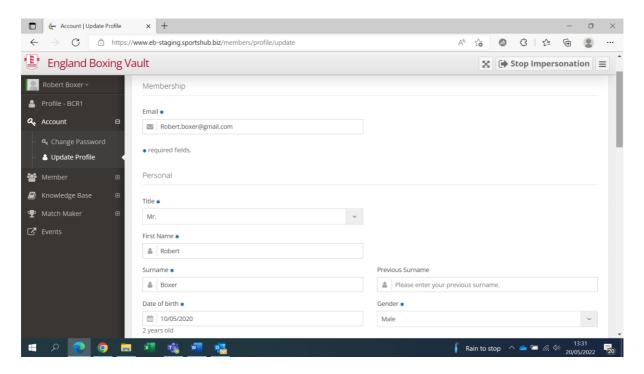






Member Registration: Once in the platform the Doctor must complete the Profile section to complete the Registration, the profile cannot be submitted without all mandatory fields being filled in - mandatory fields are indicated by this symbol *.

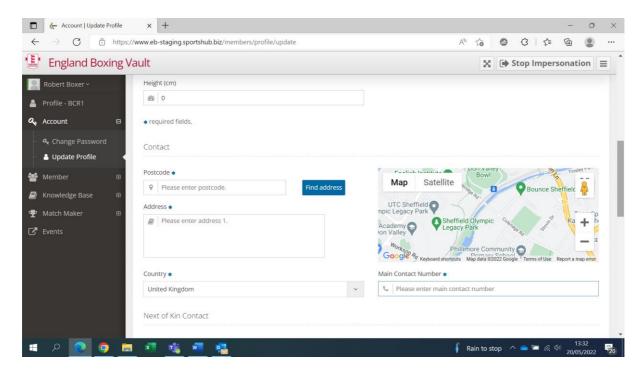
Personal







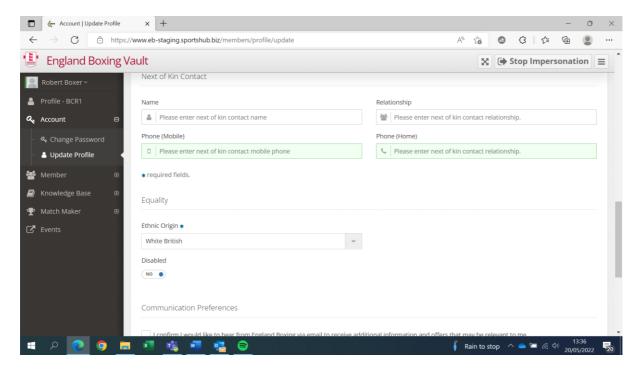
Contact





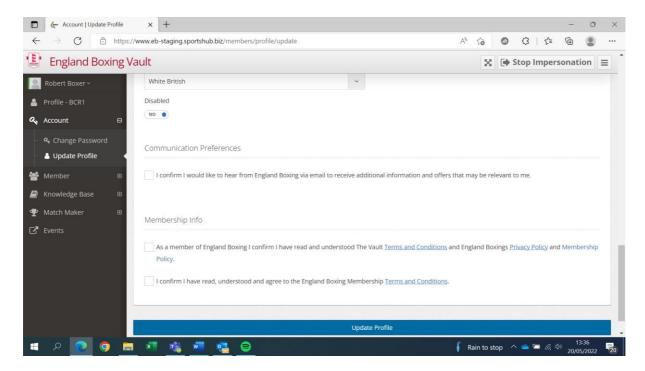


Equality



Communication Preferences and Membership Terms

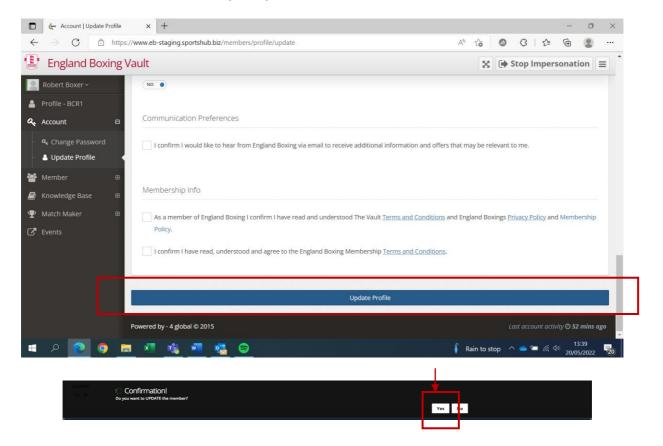
To hear from England Boxing regarding important membership news, events and members specific offers click the box.







Member Registration: Once Profile information has been inputted, select **Update Profile** and select **Yes** when prompted for confirmation:



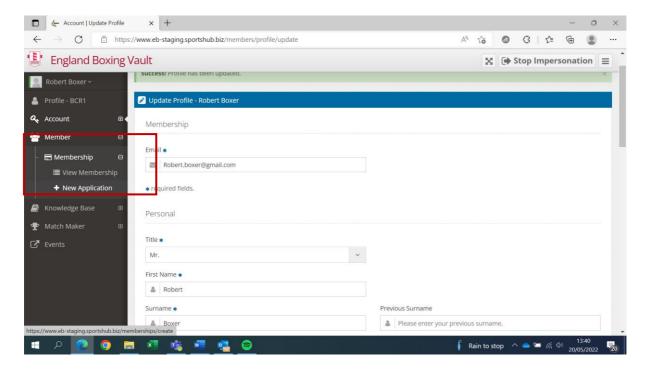




2. Membership Application:

Membership Application: To apply for a membership, please select the following options in order on the left-hand side of the screen. This will navigate you to the New Applications page:

- A. Member
- B. Membership
- C. New Application

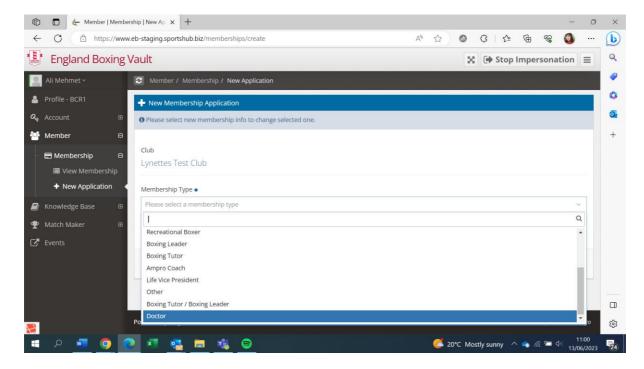




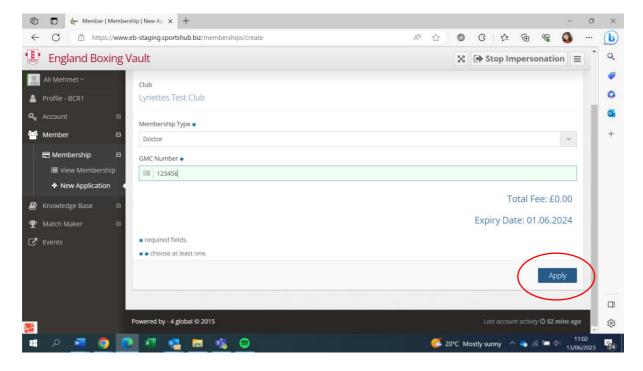


Membership Application: To complete the New Application, select the **Doctor** Membership Type from the provided drop down.

Please note that only one application can be made at a time and once submitted, will prevent further applications from taking place.



Once the **Doctor** Membership Type has been selected, the Doctor will be required to input their GMC number for England Boxing to be able to complete relevant checks. Once completed, the Apply button will need to be selected, as highlighted below.

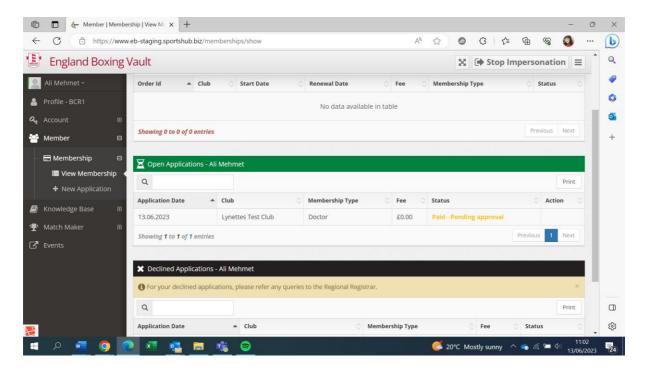






3. View a Pending Application

Pending Application: Once the application has been made, this will be sent to England Boxing for review. The Doctor will then be redirected to the **View Membership** page and provided with confirmation of registering and further instruction (blue text box). You can view the member application under 'Open Application' and the status will remain as pending until further action is taken by England Boxing.



4. Enquiries

For any additional enquiries please email enquiries@englandboxing.org