



TERMS OF REFERENCE

SCHEDULE OF MATTERS RESERVED FOR THE BOARD

(the “Board”)

Approved the Board of Directors of England Boxing (the “Board”).

1 Objectives

- (a) Responsible for the effective governance of the sport of amateur boxing in England and to ensure the ongoing operations of England Boxing.
- (b) Give direction and exercise judgment in setting objectives for the organisation and overseeing their Implementation.
- (c) Focus on longer term strategies so that the sport of boxing can prosper and grow in England.

2 Main responsibilities and desired outcomes

	Key Tasks	Desired Outcomes
1	Confirm and regularly review our Strategic Plan, its goals and objectives and the measures for short and long term success	Goals and Objectives are achieved
2	Appoint the CEO and agree a clear role/job description.	Have a competent CEO and relevant staff in place
3	Adopt annual budgets, monitor results and protect England Boxing’s financial position	Budgets are achieved annually
4	Ensure the organisation complies with all relevant laws, codes of conduct and appropriate standards of behaviour	Sound administration

5	Establish and monitor delegations to the CEO	Clear management direction
6	Ensure that internal (financial) reporting systems and controls with appropriate monitoring are in place	Sound management and direction
7	Agree the competitions / championships programme and standards for the boxing within the jurisdiction of England Boxing	Boxing competition is prospering
8	Agree process for key appointments	Transparent, effective and fair procedures are being followed
9	Ensure England Boxing fulfils its International obligations	England Boxing is a valued member of the continental and world boxing governing bodies as recognised by the IOC
10	Monitor the Organisational Risk Management (Risk Register) on a regular basis	Minimalize risk and have contingencies in place
11	Board Members understand their role	Professional governance, compliant with standards
12	Board is aware and demonstrates a clear understanding of the sport, England Boxing as an organisation, its business and its membership	Boxing is clearly seen as a successful sport and England boxing regarded as a competent organisation

3 Competencies

- 3.1 The Board members should, wherever possible, be appointed for their knowledge, skills and ability appropriate to the purposes of the Board in the following areas: -
- 3.1.1 Proven ability in administrative and decision-making processes;
 - 3.1.2 Accurate anticipation of future consequences and trends;
 - 3.1.3 Creates and communicates a compelling purpose for the organisation;
 - 3.1.4 Having particular knowledge of current and possible business policies, practices, trends and information;
 - 3.1.5 Setting goals, objectives and measures;
 - 3.1.6 Having knowledge and experience in the practices, processes and procedures which enable management to manage;

- 3.1.7 Is widely trusted and seen as a direct and open person;
- 3.1.8 Recognizes diversity and inclusion;
- 3.1.9 Makes decisions in a timely manner, sometimes under tight deadlines and pressure;
- 3.1.10 Insightful and objective appreciation of the sport of Boxing.

4 Review of this document

- 4.1 The Board shall review this Schedule of Matters Reserved for the Board at least every four years (or more frequently as required) and make the necessary changes.

Version: 1.2	Approved/revised last by the Board	Date: 28-03-2023

Review Schedule		
<i>Date of Review</i>	<i>Version</i>	<i>Summary of Changes</i>