



England Boxing

The Vault

Existing Member Platform
User Guide



Introduction:

England Boxing is the national governing body for boxing. It is responsible for the governance, development and administration of boxing in clubs and competition. It also represents England as a member of the International Boxing Association (IBA) and the European Boxing Council (EUBC).

As a national governing body, England Boxing is responsible for all the administration, development and promotion of Olympic-style boxing throughout England. It is a non-profit organisation and is thus overseen by a board of directors.

England Boxing represents more than 25,000 members across over 990 affiliated clubs. Building on a large base of weekly participants (150,000*), England Boxing is committed to maximising the potential of the sport through the legacy of successful London 2012 Olympic Games.

4 global is developing a central and standardised information management system that enables the England Boxing to deliver their following priorities based on the strategic review undertaken in 2014:

1. Target and engage key customer segments
2. Improve the Club environment
3. Embrace and educate volunteers
4. Change events calendar and format
5. Develop commercial program

The system aims to integrate with sector wide modules and add value through greater alignment of information and added value through insight (and impact) sharing.

This purpose of this document is to give a step-by-step guide to the following access level:

- ✓ **Existing Member**



Platform Access:

Please note a live email account is required to access the platform; this email address will be required each time log in occurs.

Should you need to create an email account, clickable links to email account providers have been provided below:

[Hotmail - Create an account \(\(https://signup.live.com/\)\)](https://signup.live.com/)

[Gmail - Create your Google account \(https://accounts.google.com/SignUp \)](https://accounts.google.com/SignUp)

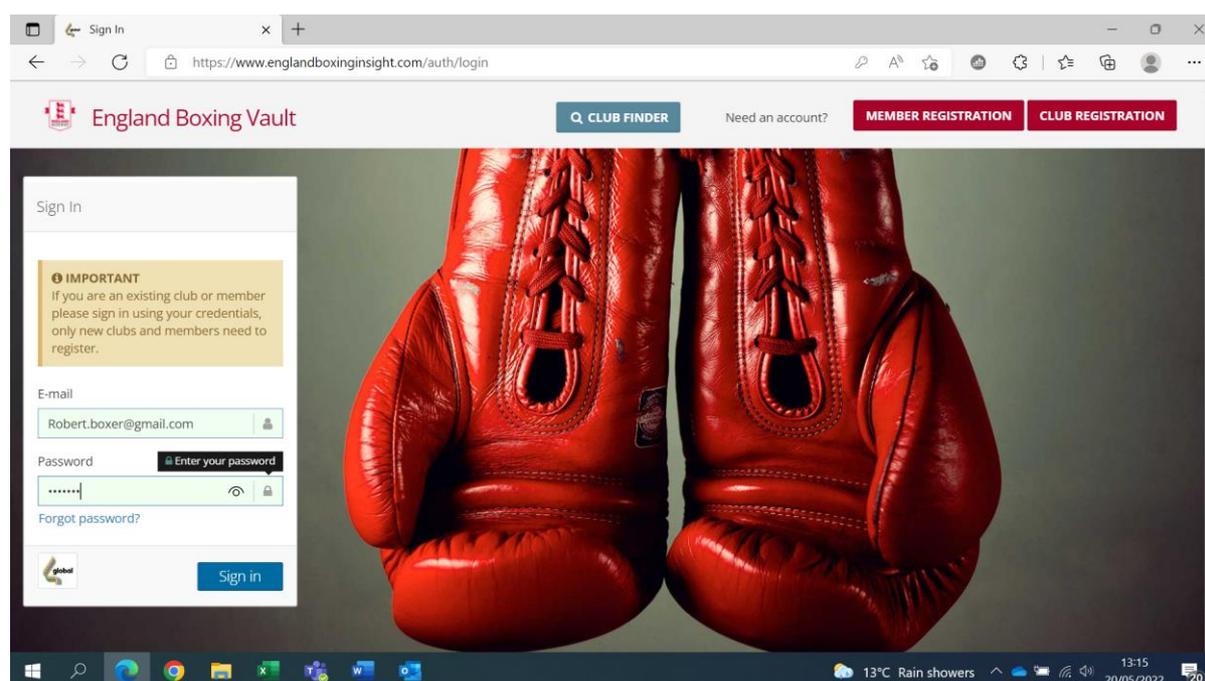
User Guide – Member Platform

This user guide that demonstrates the steps that an individual must follow should they have previously registered on The Vault:

1. Re - Register as a member
2. Apply for a membership type
3. Make a payment
4. View a Pending Application
5. View a Responded Application
6. Queries

1. Membership Registration

Membership Registration: The member accesses the England Boxing Platform via www.englishboxinginsight.com and then signs in with the email and password used to register for the previous season:



Should the password need to be reset, select forgotten password, this will send a password reset link to amend.

Should the email used need to be changed please email vaultsupport@englishboxing.org

It is important that a new profile is not created.



Member Registration: Once in the platform the member must complete check current details on the Profile section to complete the Registration, the profile cannot be submitted without all mandatory fields being filled in - mandatory fields are indicated by this symbol *

Personal

The screenshot shows a web browser window with the URL <https://www.eb-staging.sportshub.biz/members/profile/update>. The page title is "England Boxing Vault". The user is logged in as "Robert Boxer". The sidebar on the left contains the following menu items: Profile - BCR1, Account, Change Password, Update Profile, Member, Knowledge Base, Match Maker, and Events. The main content area is titled "Membership" and contains the following fields:

- Email ***: Robert.boxer@gmail.com
- Personal**
- Title ***: Mr.
- First Name ***: Robert
- Surname ***: Boxer
- Previous Surname**: Please enter your previous surname.
- Date of birth ***: 10/05/2020 (2 years old)
- Gender ***: Male

The Windows taskbar at the bottom shows the time as 13:31 on 20/05/2022, with weather information "Rain to stop".



Contact

Account | Update Profile

https://www.eb-staging.sportshub.biz/members/profile/update

England Boxing Vault

Robert Boxer

Profile - BCR1

Account

- Change Password
- Update Profile

Member

- Knowledge Base
- Match Maker
- Events

Height (cm)

0

* required fields.

Contact

Postcode *

Please enter postcode. Find address

Address *

Please enter address 1.

Country *

United Kingdom

Main Contact Number *

Please enter main contact number

Next of Kin Contact

Map Satellite

UTC Sheffield Olympic Legacy Park

Academy on Valley

Sheffield Olympic Legacy Park

Phillimore Community Primary School

Workshop Rd

Coleridge Rd

Stovin Dr

Bounce Sheffield

Keyboard shortcuts Map data ©2022 Google Terms of Use Report a map error

Rain to stop 13:32 20/05/2022

Next of Kin (Mandatory of under 18s)

Account | Update Profile

https://www.eb-staging.sportshub.biz/members/profile/update

England Boxing Vault

Robert Boxer

Profile - BCR1

Account

- Change Password
- Update Profile

Member

- Knowledge Base
- Match Maker
- Events

Please enter address 1.

Country *

United Kingdom

Main Contact Number *

Please enter main contact number

Next of Kin Contact

Name

Please enter next of kin contact name

Relationship

Please enter next of kin contact relationship.

Phone (Mobile)

Please enter next of kin contact mobile phone

Phone (Home)

Please enter next of kin contact relationship.

* required fields.

Equality

Ethnic Origin *

Map Satellite

UTC Sheffield Olympic Legacy Park

Academy on Valley

Sheffield Olympic Legacy Park

Phillimore Community Primary School

Workshop Rd

Coleridge Rd

Stovin Dr

Bounce Sheffield

Keyboard shortcuts Map data ©2022 Google Terms of Use Report a map error

Rain to stop 13:33 20/05/2022



Equality

Next of Kin Contact

Name: Relationship:

Phone (Mobile): Phone (Home):

* required fields.

Equality

Ethnic Origin *
White British

Disabled
 NO

Communication Preferences

I confirm I would like to hear from England Boxing via email to receive additional information and offers that may be relevant to me.

Communication Preferences and Membership Terms

To hear from England Boxing regarding important membership news, events and members specific offers click the box.

White British

Disabled
 NO

Communication Preferences

I confirm I would like to hear from England Boxing via email to receive additional information and offers that may be relevant to me.

Membership Info

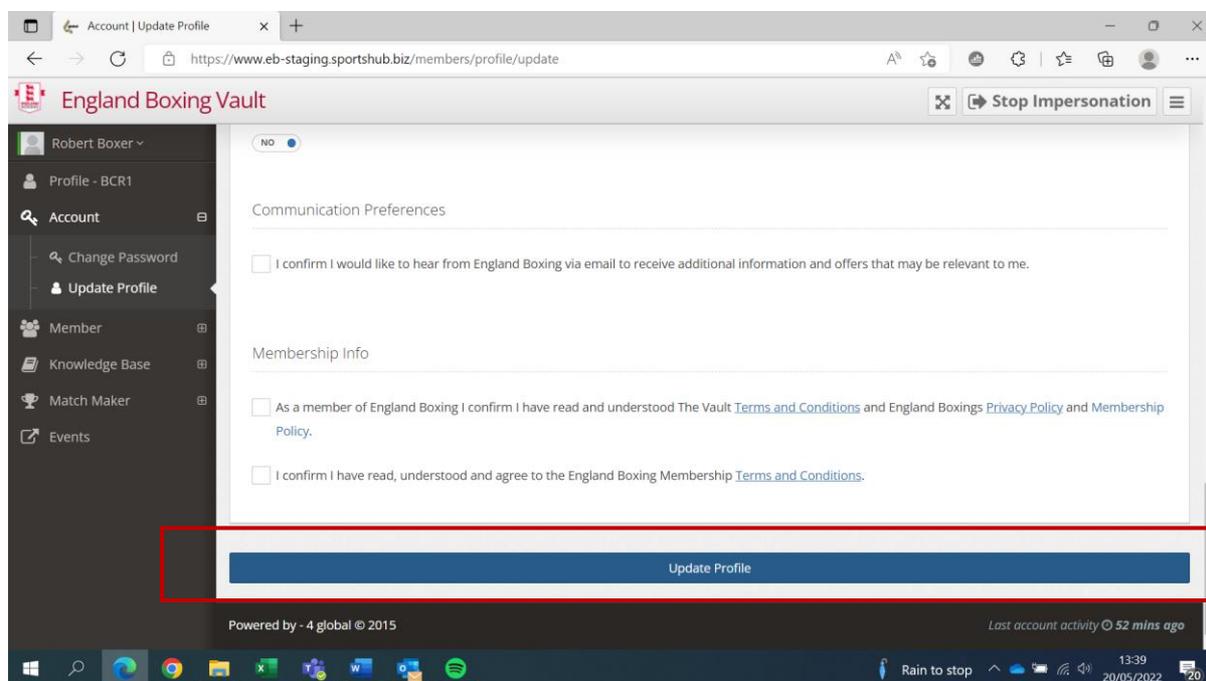
As a member of England Boxing I confirm I have read and understood The Vault [Terms and Conditions](#) and England Boxing's [Privacy Policy](#) and [Membership Policy](#).

I confirm I have read, understood and agree to the England Boxing Membership [Terms and Conditions](#).

Update Profile



Member Registration: Once Profile information has been **Update Profile** and select **Yes** when prompted for confirmation:





2. Membership Application:

Membership Application: To apply for a membership, please select the following options in order on the left-hand side of the screen. This will navigate you to the New Applications page:

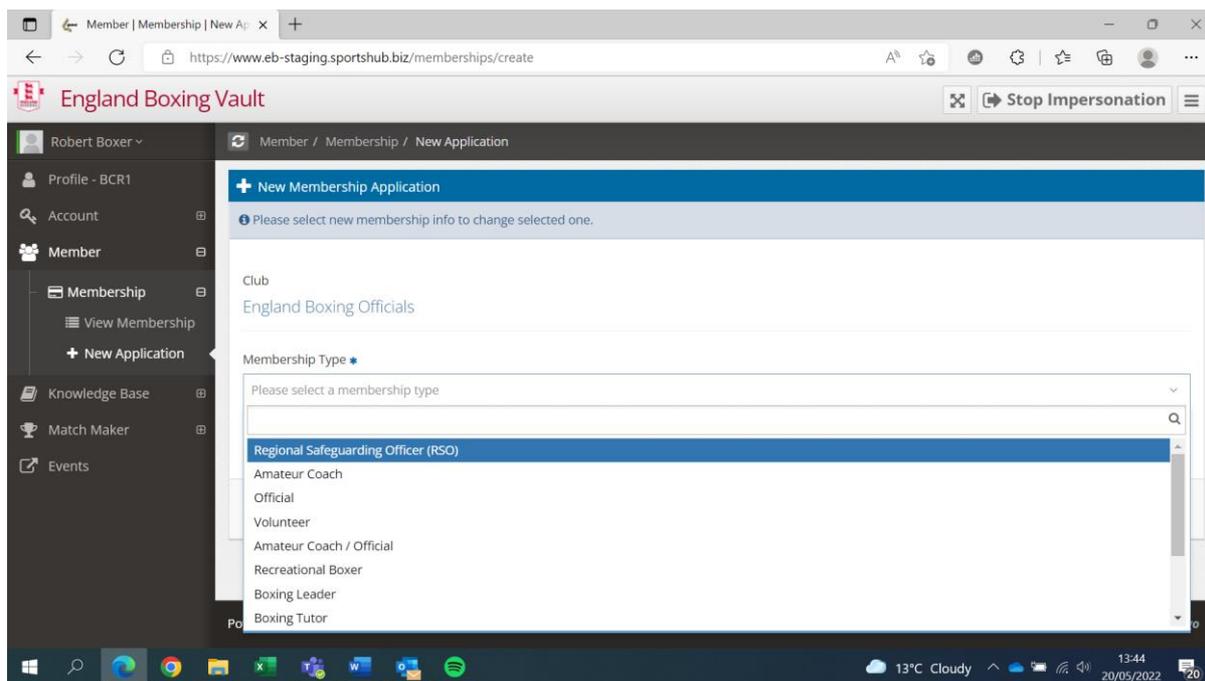
- A. Member
- B. Membership
- C. New Application

The screenshot displays the 'England Boxing Vault' website interface. The browser address bar shows the URL: <https://www.eb-staging.sportshub.biz/members/profile/update>. The page title is 'Update Profile - Robert Boxer'. A success message at the top indicates 'Profile has been updated.' The left-hand navigation menu is highlighted with a red box, showing the following options: Profile - BCR1, Account, Member (selected), Membership, View Membership, and + New Application. The main content area shows the 'Update Profile' form with the following fields: Email (Robert.boxer@gmail.com), Title (Mr.), First Name (Robert), Surname (Boxer), and Previous Surname (Please enter your previous surname). The form also includes a 'required fields' indicator.

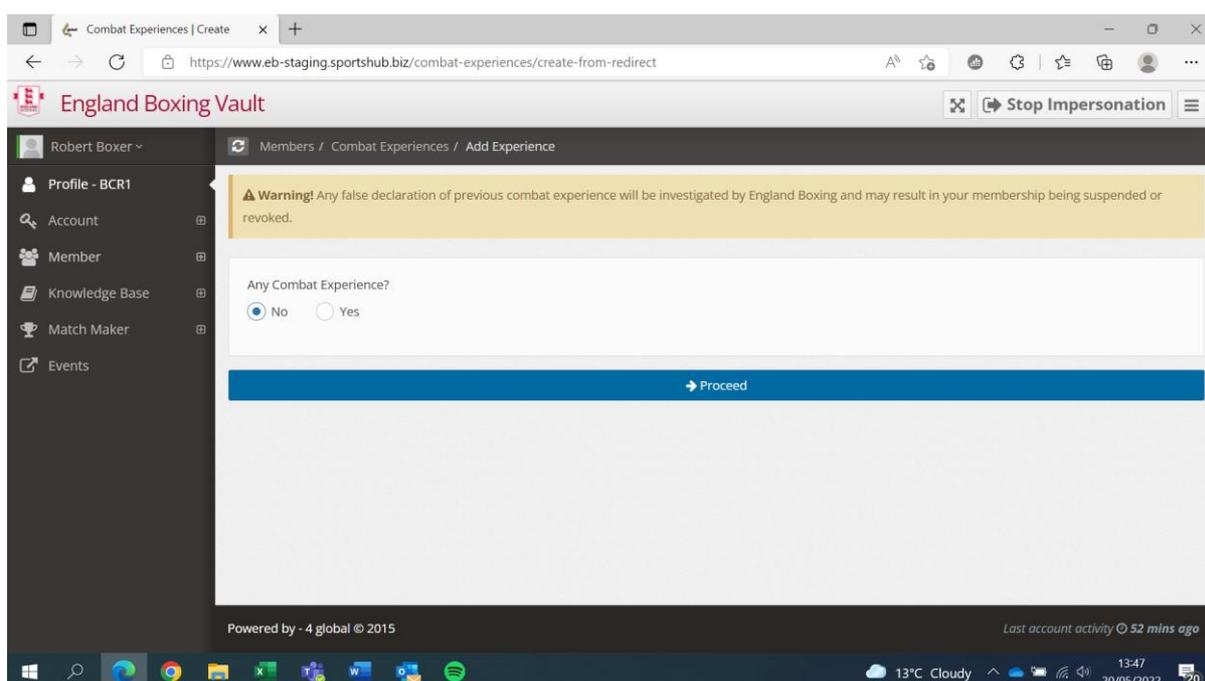


Membership Application: To complete the New Application, select the desired Membership Type from the provided drop down options to select a Membership Type. Classification and Qualifications may appear, if required by the Membership Type selected.

Please note that only one application can be made at a time and once submitted, will prevent further applications from taking place.



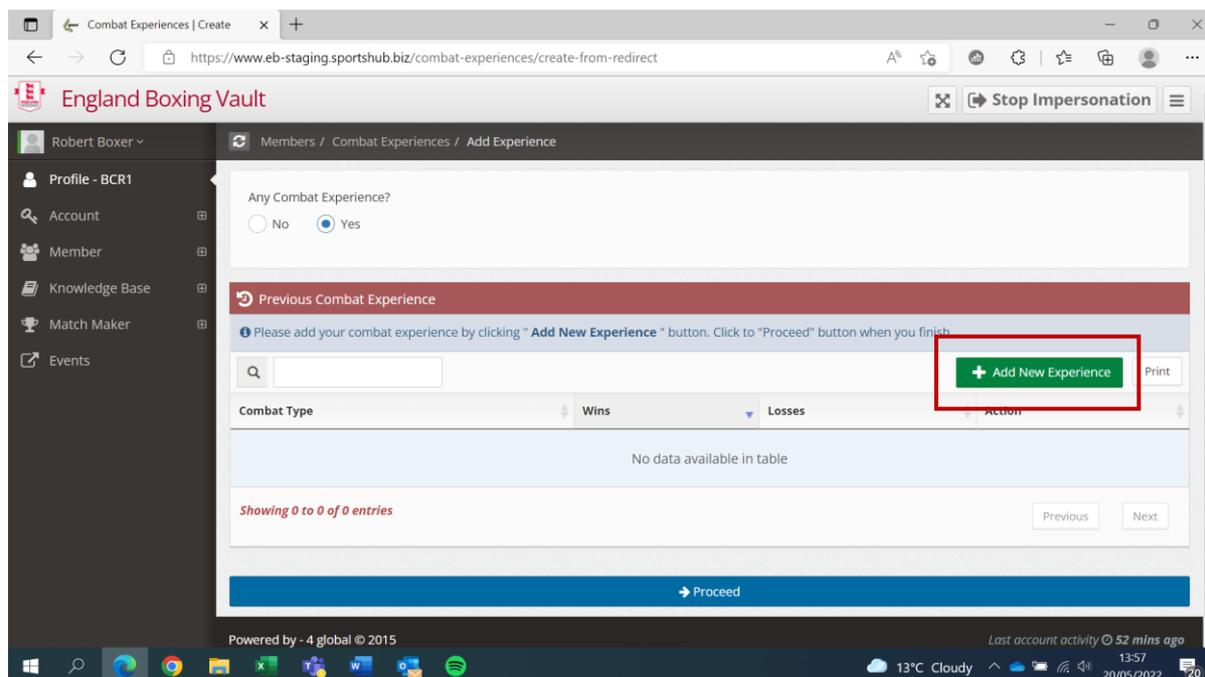
Should Boxer or any membership type which includes boxer, Previous Combat Competition Experience (this does not include England Boxing Bouts) will be asked to be declared.



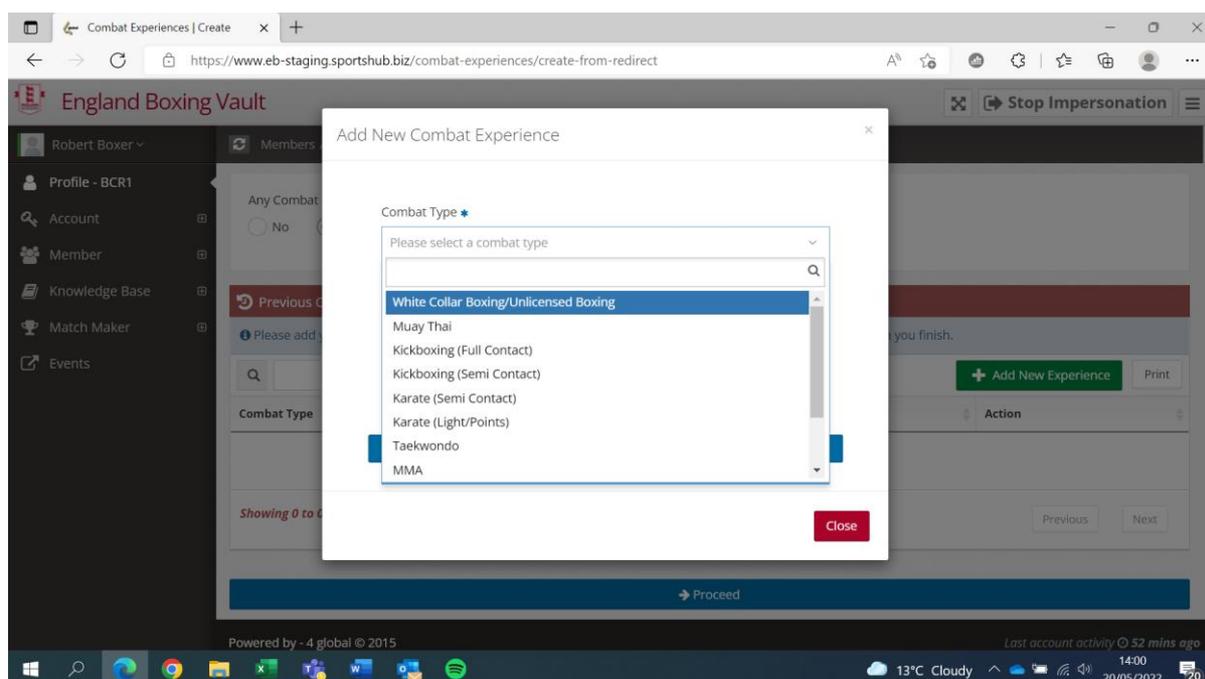


IMPORTANT Should a false declaration be made then membership could be suspended or revoked.

If yes is selected, previous combat competition experience will need to be declared, select add new experience.



Select the combat sport which has been competed in from the dropdown list





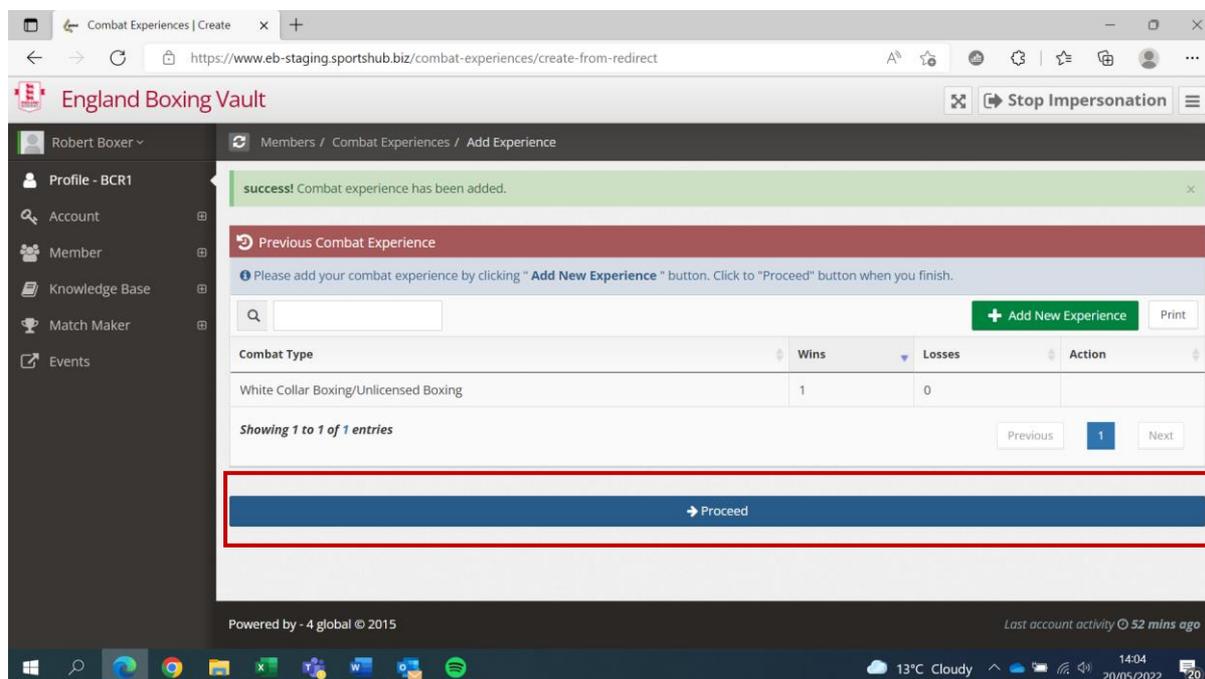
Insert wins and losses, then send form

It is important to declare all previous combat competition (do not include England Boxing Bouts)

If you make an error in declaration, please email previousexperience@englandboxing.org

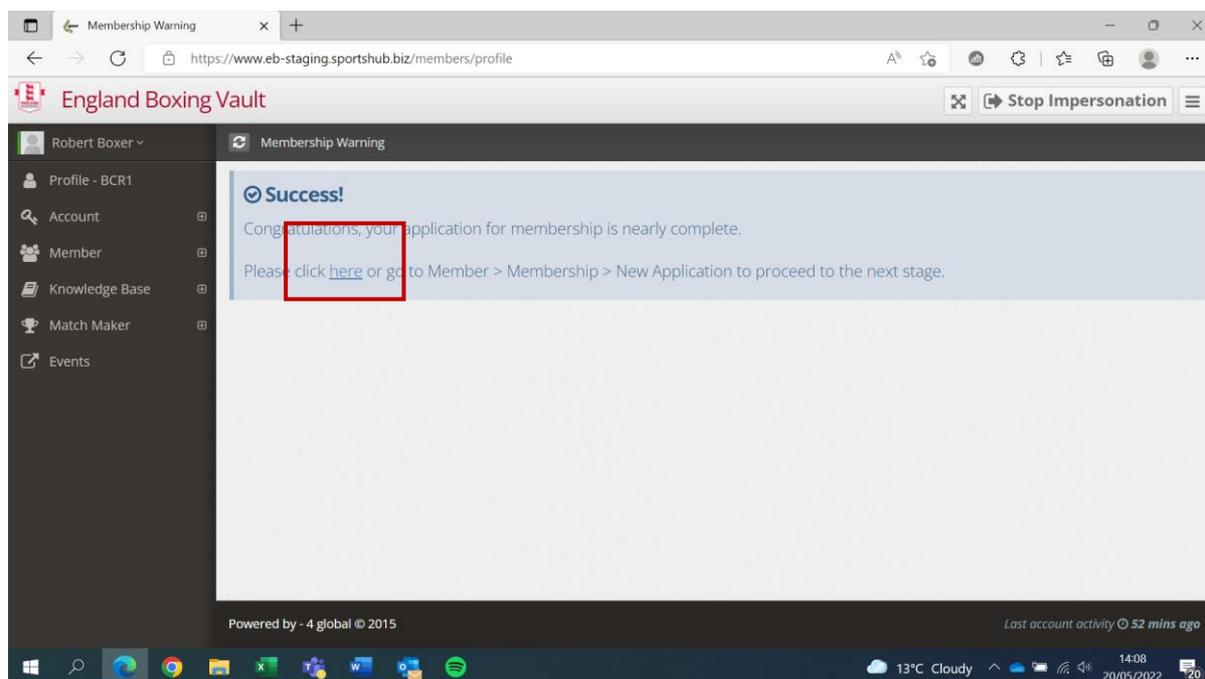


Once all previous combat competition experience has been declared select proceed



The declaration is then sent to England Boxing to review and approve, please note this can take up to 21 days during busier periods.

To proceed the application, click here





3. Payment

Payment section/Club Payment: A member can either select club to make payment or pay for their own membership.

Select Club payment should this be the method of payment

The screenshot shows a web browser window with the URL <https://www.eb-staging.sportshub.biz/memberships/create>. The page title is "England Boxing Vault". On the left is a navigation menu with items like "Profile - BCR1", "Account", "Member", "Membership", "Knowledge Base", "Match Maker", and "Events". The main content area is titled "Payment" and contains a checkbox labeled "The payment will be made by my club." which is highlighted with a red box. Below this is the "Billing Details" section, which includes a yellow warning banner: "IMPORTANT! PLEASE ENSURE THE ADDRESS BELOW IS THE ADDRESS THAT THE CARD YOU ARE PAYING WITH IS REGISTERED TO." There are three input fields: "Postcode", "City", and "First Line of Address", each with a placeholder "Please enter...". At the bottom right of the form, it displays "Total Fee: £11.00" and "Expiry Date: 01.06.2022".

Then select proceed, the application will be sent to the club to make payment.

Should the member be payment themselves, complete the address the bank card being used is registered to, then select proceed.



Payment: The next page that will appear is the prompt to select payment method. Please choose the preferred payment option.

How do you want to pay?

-  Visa >
-  Visa Debit >
-  Visa Electron >
-  MasterCard >
-  Debit MasterCard >

< Cancel

Your payment is secured by 

Payment: The next page that appears will require card details to make payment, please note card payment can be made by a card holder who is not the member. Once all required fields are completed please select **Confirm card details**:

Your card details

 **Name**

 **Card**

 **Expiry**

 **CVC** 

< Back **Confirm card details >**

Your payment is secured by 



Payment: The next screen will provide the opportunity to review the order – all + icons are expandable. Once order is reviewed and confirmed, please select **Pay £11 now (example application cost)**.

Review your order

Transaction details

Description:

Membership for Boxer. Expiry Date is 06.01.2017

Transaction Reference:

7331ab2d-d6db-4845-be5a-90b0fbe5a117

Amount:

£11.00

Payment Details +

Billing Address +

Shipping Address +

[← Back](#)

[Pay £11.00 now >](#)



4. View a Pending Application

Pending Application: Once payment has been made the application will be sent to the Registrar for review. The member will then be redirected to the **View Membership** page and provided with confirmation of payment and further instruction (blue text box). You can view the member application under 'Open Application' and the status will remain as pending until further action is taken by the Registrar.

Payment has been completed. Your membership is waiting for approval.

Your request for membership has been received. Please take the following documents to your chosen club to progress your registration.

- BCR1
- Proof of ID (Original Birth Certificate or Passport)
- 2 passport sized photographs

Arrangements will be made by the club for you to have the required medical.

Membership History - John Smith

Order Id	Club	Start Date	Renewal Date	Fee	Balance	Membership Type	Status
No data available in table							

Showing 0 to 0 of 0 entries

Open Applications - John Smith

Application Date	Club	Membership Type	Fee	Status	Action
02.06.2016	Stockport College ABC - DEMO	Boxer	£11.00	Paid - Pending approval	

Showing 1 to 1 of 1 entries

5. View a Responded Application

Responded Application: Once the Registrar has reviewed the application and Approves/Declines, the Membership History will be updated – please note for this example the application has been approved and is now listed under '**Membership History**'

Membership History - John Smith

Order Id	Club	Start Date	Renewal Date	Fee	Balance	Membership Type	Status
237	Stockport College ABC - DEMO	02.06.2016	01.06.2017	£11.00	£0.00	Boxer	Approved

Showing 1 to 1 of 1 entries

Open Applications - John Smith

Application Date	Club	Membership Type	Fee	Status	Action
No data available in table					

Showing 0 to 0 of 0 entries

Declined Applications - John Smith

Application Date	Club	Membership Type	Fee	Status
No data available in table				

Showing 0 to 0 of 0 entries

6. Enquiries

For any additional enquiries please email vaultsupport@englandboxing.org