



Level 1 Coaching Course Checklist (FAQ's)

Once you have successfully completed your level 1 course, please ensure that all the below actions have been completed:

1. Register with an England Boxing affiliated club, as an Amateur Coach, on the England Boxing Vault <https://www.englishboxinginsight.com> (If already registered on the Vault under a different membership e.g. Boxer please contact England Boxing on vaultsupport@englishboxing.org to change your membership type)
2. Apply for a DBS on the Vault <https://www.englishboxing.org/clubs/disclosure-and-barring-service/> (If you have an existing DBS please POST the original paper copy of your certificate to DBS Applications at England Boxing office (address below.) Please also include a recorded delivery stamped, self-addressed envelope for your certificate to be sent back to you.
3. Complete a certified Basic First Aid course and email a copy of the certificate to level1registrations@englishboxing.org PLEASE NOTE; only full day face to face courses can be accepted.
4. Complete an accepted Child Welfare and Safeguarding course and email a copy of the certificate to level1registrations@englishboxing.org PLEASE NOTE; only full day face to face courses can be accepted. More information on safeguarding course requirements can be found here: <https://www.englishboxing.org/clubs/child-protection-and-safeguarding/safeguarding-training-requirements/>
Subsidised safeguarding courses are available through England Boxing and can be booked through the link below: <https://www.englishboxing.org/courses/safeguarding-courses/>
5. Email a passport sized, headshot photo to level1registrations@englishboxing.org

Please send the above documents when the course has been successfully completed and you have received confirmation of successfully completing the course.

Coaches will not receive their membership card or certificate unless all the above 5 steps have been completed.

What if I fail the Level 1 coaching course?

If you do not successfully complete the course, you will be sent the relevant feedback written by the course educator. Should you wish to take the course again you are welcomed to book onto another level one coaching course. PLEASE NOTE: You must complete the full course again to be assessed on all four coaching principles.

What if I need to cancel or change my course booking?

England Boxing ask that 7 days written notice is given if a participant is no longer able to attend a course. A refund or transfer to another course can then be arranged.

Cancellations/Transfers required after the 7 days notice period are only accepted should there be a change in the participants health/medical circumstances. Medical note/written evidence will be required for this to be processed.

Please put all cancellation requests in writing to administration@englishboxing.org