

## Top Tips - Community Sport and Recreation Awards

There isn't a secret formula that will guarantee success, but we have created a few hints that we hope will make the process a little easier for you. We know entering awards can be time consuming so give these tips a glance and then give it a go.

- All entries require a written submission, but don't worry, answers can be given in bullet-point format. Just remember, this is your chance to showcase your good work – so make sure it reflects the very best of what you do.
- Space is limited (only 250 words per question) so be concise and focus on the key information that will make your entry stand out. You can use links to your website or a video to support your entry, but make sure your written evidence gives our judges all they need to know.
- Remember to provide tangible evidence of the impact you are making. Give us statistics, anecdotes, facts, and figures to demonstrate your success.
- Our judges will be looking to reward recent success and expect to see evidence relating to your achievements from the past year (2019-2020). But keep in mind that the programme/project/initiative does not necessarily need to be 'new' or 'recent' - just make sure the successes outlined within your entry fall within these dates.
- Going above and beyond is what it is all about. Think about what makes your programme/project/initiative stand out from the crowd and then tell us about it. We want to celebrate grassroots excellence and innovation – make sure you highlight that.
- A fresh pair of eyes can make all the difference. Get someone who hasn't really been involved to look over your application.

### Struggling to know which category to enter?

You'll find a full list of award categories, definitions, and criteria on our [awards page](#). Think your programme/project/initiative is eligible to enter more than one category? Go ahead - we like ambition, but just make sure your entry clearly supports the category you are entering as the exact same entry across different categories may not cut it. Please note the same project **will not** be eligible to win more than one award.

Something else to keep in mind, you are unlikely to win more than one category – so think carefully about how you spend your time and choose only those categories where you have a real shot at winning.

If you need any help with this, just drop us a line at [awards@sportandrecreation.org.uk](mailto:awards@sportandrecreation.org.uk)

Don't forget to follow us [@sportrectweets](#) and sign up to our [newsletter](#). This is where you'll find out about recruiting volunteers, how to get the best from your board/committees, job opportunities, and so much more!

**Closing date for entries is Monday 21 December 2020.**

Good luck!